

GENERAL EXPECTATIONS

1. Support **XXXX**'s mission, vision, values, goals, policies, and programs while knowing its strengths and needs.
2. Suggest possible nominees to the board who are men or women of achievement who can make significant contributions to the work of the board and progress of **XXXX**.
3. Serve actively on committees as requested by the Board President.
4. Provide input and feedback to the Board President on the performance of staff members and volunteers.
5. Attend activities and events sponsored by **XXXX**.

MEETINGS

1. Prepare for and participate in board and committee meetings, including appropriate organizational activities.
2. Ask timely and substantive questions at board and committee meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board.
3. Maintain confidentiality of the board's executive sessions, and speak for the board or **XXXX** only when authorized to do so.
4. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

AVOIDING CONFLICTS

1. Serve **XXXX** as a whole rather than a special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the board or **XXXX**, and disclose any possible conflicts of interest to the board in a timely fashion.
3. Never accept or offer favors or gifts to or from anyone who does business with **XXXX**.

FIDUCIARY RESPONSIBILITY

1. Exercise prudence with the board in the control of funds.
2. Faithfully read and understand **XXXX**'s financial statements and otherwise help the board fulfill its fiduciary responsibility.

FUNDRAISING

1. Make an annual gift to **XXXX** according to personal means, but no less than the minimum amount established by the board for its members and with a realization of the leadership role the board must play in fund development.
2. Assist **XXXX** by implementing fund raising strategies through personal influence with others.
3. Participate actively in all **XXXX** fund raising special events, programs, and activities.